

RCMP

CIVIL CRIMINAL HISTORY/RECORD CHECKS

******PLEASE READ AND UNDERSTAND WHAT YOU ARE
CONSENTING TO BY SIGNING THIS FORM ******

A business, government agency or non-profit organization has asked you to get a criminal history/record check from the RCMP. As part of the RCMP's commitment to professionalism, this detachment would like to explain to you what a criminal history/record check with the RCMP is, so that when you fill out the form, you will know exactly what the RCMP is going to do with it.

1. You will have to show identification that has a photograph and a signature.
2. Your local RCMP detachment does NOT have to complete this check for you. They may ask you to get your criminal history/check done formally by the RCMP in Ottawa.
3. The RCMP will NOT complete the check unless you initial all 4 boxes at the bottom of the form on the left side.
4. To complete the check, the RCMP will use **all** police information available to them, including information from other Canadian and certain foreign police forces.
5. If the RCMP finds **any** adverse information about you, it will place a check mark in the appropriate "may or may not exist" box on the form. This means that criminal convictions are not the only adverse information that will show up on the form.
6. In particular, the RCMP will check "may or may not exist" for box 4 if you have been, in relation to a municipal, provincial or federal offence:
 - the subject of a complaint
 - a confirmed suspect
 - charged or convicted for an offence and your fingerprints were not or could not be taken
 - acquitted of a charge or had a charge stayed
7. The RCMP will also check "may or may not exist" for box 4 if the police have dealt with you under the Mental Health Act.
8. Pardons, certain youth records, and certain conditional and absolute discharges will **not** show up on this form.
9. The RCMP will not be able to give this form to someone else, even with your permission, if you are a youth or you have any youth records with adverse information.
10. The RCMP will discuss box 4 "may or may not exist" check marks with you before they give the information to someone else. The agency you want to work or volunteer for may be able to find out from the RCMP if you are telling them the truth about your criminal history/record. Please remember that when you answer the agency's questions about the results of the check.
11. If you are going to be working or volunteering with "vulnerable persons" (children, handicapped people, medical patients, the elderly etc), you will also have to fill out form 3923/3924.



CONSENT FOR DISCLOSURE OF CRIMINAL RECORD INFORMATION

PART 1

IF COMPLETED MANUALLY, PLEASE PRINT

Form with fields for Surname, Given name (1), Given name (2), Sex, Tel. no., Address, City, Province, Postal code, Date of birth, Place of birth, Driver's licence no., Usual first name or alias, Maiden name/Any other Surname, Previous address, etc.

PART 2

Pursuant to Section 8(1) of the Privacy Act of Canada, I hereby authorize the Royal Canadian Mounted Police to disclose my personal information to:

Form with fields for Full name, Title, Name of organization, Address, City, Province, Postal code

PART 3

WAIVER AND RELEASE: I hereby release and forever discharge Her Majesty the Queen in Right of Canada, the Royal Canadian Mounted Police, their members, employees, agents and assigns from any and all actions, causes of actions, claims and demands for damages, loss or injury, which may hereafter be sustained by myself, howsoever arising out of the above authorized disclosure of information and waive all rights thereto.

Does Employment / Volunteer position involve Vulnerable Sector, ie, responsible for well-being of one or more children or vulnerable persons? YES _____ NO _____ If YES, other side must be completed.

PART 4

This consent is valid for a period of three months from the date of signature. Signed this _____ day of _____ Signature of applicant _____

PART 5

Following is information contained in the records of the RCMP or records from other police forces accessible through computer queries and is based on a name and date of birth check only. **A record may or may not exist for the subject of this inquiry, positive identification and a certified criminal records check can only be obtained through a fingerprint check. This can be made with the submission of a complete set of fingerprints to:

INFORMATION AND IDENTIFICATION SERVICES CANADIAN CRIMINAL RECORD INFORMATION SERVICES 1200 Vanier Parkway OTTAWA, ONTARIO K1A 0R2

YOUNG OFFENDER INFORMATION - The Youth Criminal Justice Act/Young Offenders Act make it an offence to disclose young offender information. In cases where an adult's record contains young offender information or a young offender requests a copy of his/her criminal record, the criminal record information MUST be given to the requester. Individuals can disclose their own information, but even with consent the RCMP are not legally permitted to disclose young offender information.

INSTRUCTION TO REQUESTERS: The following section contains varying degrees of police information.

- Confirm with the party identified in PART 2, the exact information they require.
- Choose the category which best symbolizes the information you are providing consent for the RCMP to disclose and place your initials in the appropriate INITIALS box.
- The party identified in PART 2 will be advised accordingly of negative checks.
- Checks resulting in possible "hits" for information identified in categories 1, 2 or 3 will require confirmation by the submission of fingerprints.
- You will be required to confirm that information located through the checks stipulated in category 4, is your personal information.
- You may withdraw this consent prior to disclosure.

Table with 3 columns: No., Initials, Category of Information for Disclosure, and FOR POLICE USE ONLY. Contains 4 rows of information categories with checkboxes for 'None located' and 'May or may not exist'.

COMPLETED BY

Form with fields for Member (signature), Reg. no., Unit, and address: NCO I/C KIMBERLEY DETACHMENT R.C.M. POLICE 436 ARCHIBALD ST. KIMBERLEY, BC V1A 1N1



CRIMINAL RECORDS - CONSENT FOR CHECK FOR A SEXUAL OFFENCE FOR WHICH A PARDON HAS BEEN GRANTED OR ISSUED

This form is to be used by a person applying for a position with a person or organization responsible for the well-being of one or more children or vulnerable persons, if the position is a position of authority or trust relative to those children or vulnerable persons and the applicant wishes to consent to a search being made in criminal conviction records to determine if the applicant has been convicted of a sexual offence listed in the schedule to the *Criminal Records Act* and has been pardoned.

Identification of the Applicant

Surname		Given Name(s)		
Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth (yyyy-mm-dd)	Place of Birth (city and province)		
Home Address		City	Province	Postal Code

Previous addresses, if any, within the last 5 years

Reason for the Consent

I am an applicant for a paid or volunteer position with a person or organization responsible for the well-being of one or more children or vulnerable persons.

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I am an applicant for a paid or volunteer position with a person or organization responsible for the well-being of one or more children or vulnerable persons.

Description of the paid or volunteer position	Name of the person or organization
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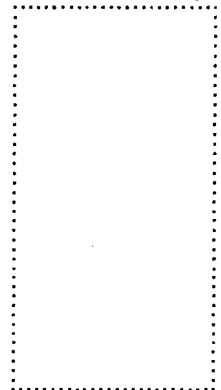
Details regarding the children or vulnerable person(s)

Consent

I, _____ consent to a search being made in the automated criminal records retrieval system maintained by the Royal Canadian Mounted Police to find out if I have been convicted of, and been granted or issued a pardon for, any of the sexual offences that are listed in the schedule to the *Criminal Records Act*.

Fingerprint: For card scan submissions only.

I understand that, as a result of giving this consent, a search discloses that there is a record of my conviction for one of the sexual offences listed in the schedule to the *Criminal Records Act* in respect of which a pardon was granted or issued, that record shall be provided by the Commissioner of the Royal Canadian Mounted Police to the Minister of Public Safety, who may then disclose all or part of the information contained in that record to a police force or other authorized body. That police force or authorized body will then disclose that information to me. If I further consent in writing to disclosure of that information to the person or organization referred to above that requested the verification, that information will be disclosed to that person or organization.



Contributing Agency	
Signature of Applicant	Date (yyyy-mm-dd)

Finger: _____